

Application Information 2012

How to Apply

1. Choose your start date and fill in your details over the next 2 pages. Check that you have read and understand the fees and fee inclusions and have all the documentation listed in the checklist at the bottom of the application form.
2. Email the completed form, along with the supporting documents to: info@icae.edu.au.
3. ICAE will process your application within 2 business days and if your application is approved, we will send you a Letter of Offer which will include an Acceptance Agreement, our Refund Policy and a Remittance of Fees Form.
4. Students who have IELTS band scores of 5 or lower may need to complete an approved English language course before starting with ICAE. This condition will be included in your offer letter. Please contact ICAE for more details.
5. Applicants from some countries will use this Letter of Offer to apply for their visa and get a Preliminary Visa Assessment (PVA) before they pay their first installment of fees. Visa application is done through the Australian Department of Immigration and Citizenship (DIAC).
6. Once you are ready to pay your first fee installment, you will need to sign and return your Acceptance Agreement. Once we have received your agreement, a copy of your PVA approval (if applicable) and we have received the money from your first fee installment, ICAE will issue an electronic Confirmation of Enrolment (eCOE).
7. You will then use your eCOE to apply for or finalise your student visa (Category 572: Vocational Education Visa) through DIAC. This can be done with the help of an agent or you can visit the DIAC website for student visa application information: <http://www.immi.gov.au/students>
8. When your student visa is approved you will need to send us a copy of the visa.
9. If you have any questions regarding your application, please feel free to contact ICAE and we will be happy to assist you.

ICAE also offers an online application form. You can access the form here: <http://j.mp/icaeonlineapplication>

Payment Details

ICAE usually requires students to pay fees by PayPal.

For more information please view the payment instructions on our website: <http://j.mp/ICAEPayments>, email info@icae.edu.au or scan the QR code on the right.



Contact Details

Physical Address:

5/3 Nylander St,
Parap, NT 0820
AUSTRALIA

Tel: +61 8 8941 5959

Postal Address:

GPO Box 2776
Darwin, NT 0801
AUSTRALIA

Web: <http://www.icae.edu.au>

Email: info@icae.edu.au

Important Information

All information, fees and fee inclusions provided in this application form are applicable for students commencing study in 2012 only. Information and fees are subject to change without notice.

Application for Admission 2012

Start Date Requested

January 23th 2012 July 9th 2012

Personal Details

Mr Mrs Miss Ms

Family name: _____ Given names: _____

Gender: Male Female Date of Birth: Day _____ Month _____ Year _____

Country of Birth: _____ Nationality: _____ Passport Number: _____

House no. and street: _____ Suburb/town: _____

State: _____ Country: _____ Post Code: _____

Contact phone: (____) _____ Student Email: _____

Not for agent email. Agents please enter your email below.

Do you have any special needs that ICAE can assist you with? _____

Do you require ICAE to organise OSHC* for you? Yes No *Overseas student health cover (OSHC) is a government requirement for your student visa. For more information about OSHC please contact ICAE.

If yes, what type of cover do you require? Individual Family

Education and Employment Details

Education: Please detail high school, college and university details.

Name of Institution	Dates Attended	Qualification Achieved

Employment: Please detail your employment history.

Name of Employer	Dates of Employment	Responsibilities

Is English your first language? Yes No Languages Spoken other than English: _____

Have you done an IELTS test? Yes No If yes, what was your overall band score* : _____

Date of Test: _____ *If your band score is 5 or lower you may be required to complete an English course.

Referral Details

How did you find out about ICAE? Please detail.

Website: _____

Agent:

Newspaper Ad: _____

If You are Using an Agent

Case Manager's Name: _____

Agency Name: _____

Agent Email: _____

The agent will be nominated as the primary contact for the student.



Other Details

Please state in your own words why you would like to undertake this course:

Please provide the name and contact details of a referee that we may contact in support of your application.

Family name: _____ First name: _____

Contact phone: (____) _____ Email: _____

Profession/position: _____

If applicant is under 18, please provide parent/guardian details. Applicants must be 18 years old by the starting date of the course.

Family name: _____ First name: _____

Contact phone: (____) _____ Email: _____

2012 Fees

Total Course Fees: A\$24,000

Overseas Student Health Cover (Full Visa Length)

Individual Cover: A\$900 | Family Cover A\$3600

Fees are indicative and are subject to change without notice. GST is included where applicable.

Students may choose to organise their own Overseas Student Health Cover (OSHC). Figures provided for OSHC are estimates. Final quote will be provided on enrolment confirmation.

All figures quoted are in Australian dollars unless otherwise indicated.

2012 Fee Inclusions

Tuition

Application fee

Administration fees

Text books

Airport shuttle bus pickup

Exam fees

Checklist for Application

Please attach copies of the following to you application:

- Passport name page
- Resume with work history and references
- Education records
- IELTS results (if applicable).
- Details of any special needs (if applicable)
- Future or previous eCOEs (if applicable)
- Future or previous Australian visas (if applicable)

Student Declaration

I declare that I have read and understand the course fees payable, the fee inclusions and that all information I have provided in this Application for Admission Form is correct and complete.

Signed: _____ Date: _____

If the student is under 18 a parent or guardian must also sign

Parent/guardian: _____ Date: _____

